

Petite Lakes Highwood Association
Meeting Minutes from 4/19/2023

- 1) Meeting called to order at 6:42pm
- 2) Officers present: Sam Terranova, Bob Leavitt, Joe Kozlowski, Shannon Turk, Amanda Wood, Lauren Hart
- 3) Officers absent: Dakota Schneider
- 4) Acceptance of minutes: Sam accepts, Amanda seconded
- 5) Acceptance of agenda: Joe accepts, Shannon seconded
- 6) Correspondence:
 - a) Joe said Tim Roberts contacted him about his pontoon boat. Tim was wondering when he was going to get a slip. Joe said he explained to Tim that there currently are no open slips. Tim requested a copy of the pier list from Joe, and Joe forwarded Tim a list of the current pier slip renters.
 - b) Bob received a bill for the web hosting
 - c) Sam reported that Harbor Freight had flags on sale and he bought 10 for the neighborhood, he gave the receipt to Amanda.
- 7) President's report:
 - a) Website has been updated
 - b) Not too much to report, thanked the board for attending
- 8) Treasurer's Report: (emailed from Amanda)
 - a) Amanda called the IRS and they are not finding a record of our association in their system.
 - b) Shoreline was paid for the work they did on the piers - Joe picked up the check (\$3,0000.00)
 - c) All the pier slips have been paid for the season
 - d) There are approximately 22 unpaid dues
 - i) It appears that a lot of the unpaid accounts are new homeowners that owe for the last 2 years.
 - ii) Amanda hasn't been to the PO Box for a couple weeks - She said she'll go soon to see if there are any payments.
 - e) Amanda needs to get more checks - she only has about 7 left
- 9) Other Reports:
 - a) Sam said Curt Franke bought and donated 8 flags to the subdivision
The board really appreciated that Curt did that and thanks him for his donation
 - b) Joe would like to take pictures of the piers and have them posted to the neighborhood website, with a note that states "if you cause damage to the piers and don't repair the damage, you forfeit your slip"
 - c) Joe said addressing the north pier (cutting the end) will be easier once the boat is in the water.

10) Continuing business

- a) All continuing business topics are to be kept on “continuing business” for the next meeting
- Updating by-laws/addressing short term rentals
 - LED Flood lights at the park (when the weather allows)
 - Quotes for the basketball court/boat ramp
 - Third party accountant to perform audit
 - North park pier replacement
 - Re-wording the boat slip agreements to include that the board reserves the right to reassign pier slips

Gazebo for the main park - leave on continuing business

11) New Business

- a) Going through totes/ archived association paperwork

12) Clean Up

- a) Scheduled June 3, 2023

13) Next Meeting: 5//217/2023 - Docker’s north

14) Meeting adjourned: 9:15pm

Notes submitted by Lauren Hart, secretary